

Student Formal Complaint



Cleveland University

KANSAS CITY

Chiropractic and Health Sciences

This form is used for students to express general complaints and concerns. Students with academic concerns such as grade appeals or concerns related to a specific course should follow the processes outlined in the CUKC Academic Catalog or in the Program Handbook for their specific program, which can be found on the Students & Faculty page of the CUKC website:

<https://www.cleveland.edu/students-faculty/>.

Within 2 business days of receipt of the completed form, the Dean of Student Affairs, or their designee, will be in contact with you regarding resolution of the situation, or with next steps if necessary.

Name of Student Filing Complaint

Today's Date

Student Email Address

Student Phone Number

1. Description of Complaint/Concern

(Please provide as much detail as possible. Attach additional documentation if necessary.)

2. Statement of Desired Outcome

Return completed form to the Dean of Student Affairs